

Written Authority and Mandate for Debit Payment Instructions

For office use

Pastel Acc No:

A. Authority

Name of Account Holder				
Name & Surname of learner(s)				
Address				
Bank				
Account Number				
Branch Code (6 digits)				
Type of account (<i>Tick applicable</i>)	Current (Cheque)	Savings	Transmission	Other
Amount (<i>subjected to annual increase</i>)				
Payment Date	1st working day of the month			
To (<i>name of beneficiary</i>)	Camps Bay Primary School			
Beneficiary Address	Dunkeld Road, Camps Bay, 8005			

This signed Authority and Mandate refers to our School Fees Payment Contract dated January 2020 ("the Agreement")

I/We hereby authorize **Camps Bay Primary** to issue and deliver payment instructions to your Banker for collection against my/our above-mentioned account at my/our above-mentioned Bank (or any other bank or branch to which I/we may transfer my/our account) on condition that the sum of such payment instructions will never exceed my/our obligations as agreed to in the Agreement. Deductions should commence on _____ (*date*) and continue until this Authority and Mandate is terminated by me/us by giving you notice in writing of not less than 20 ordinary working days, and sent by prepaid registered post or delivered to your address as indicated above.

The individual payment instructions so authorised must be issued and delivered as follows: **MONTHLY for 10 months, starting on the 1st February to 1st November.**

In the event that the payment day falls on a Sunday, or recognized South African public holiday, the payment day will automatically be the next ordinary business day. I/We also understand that any charges for unpaid debit orders will be debited against my/our account. Furthermore, if there are insufficient funds in my account to meet the obligation, you are entitled to track my account and represent the instruction for payment as soon as sufficient funds are available in my account.

I/We understand that the withdrawals hereby authorised will be processed through a computerized system provided by the South African Banks. I also understand that the **Camps Bay Primary**, together with my reference number will be printed on my bank statement, which will enable me to identify the Agreement and deduction.

- B. **Mandate:** I/We acknowledge that all payment instructions issued by you shall be treated by my/our abovementioned Bank as if the instructions have been issued by me/us personally.
- C. **Cancellation:** I/We agree that although this Authority and Mandate may be cancelled by me/us, such cancellation will not cancel the Agreement. I/We shall not be entitled to any refund of amounts which you have withdrawn while this Authority was in force, if such amounts were legally owing to you.
- D. **Assignment:** I/We acknowledge that this Authority may be ceded or assigned to a third party if the Agreement is also ceded or assigned to that third party, but in the absence of such assignment of the Agreement, this Authority and Mandate cannot be assigned to any third party.

Signed at _____ on this _____ day of _____

(Signature as used for operating on the account)